

# MINUTES

## Stanford Townhomes HOA Board Meeting - December 2nd 2019

The Board Meeting of the Stanford Townhomes HOA was called to order by Robert Neary, Board member at 1:09pm on December 2nd 2019 at 5546 SW Redtop Pl, Corvallis OR. Directors Robert Neary and Susie McCracken were present. Director Mary Mirpourian was present via conference call. Owner Nancy Butler-Neary and Patty Brown were present. Kurt Powell, Willamette Community Management was present.

**Minutes:** The Board **ADOPTED** the minutes from August 20th 2019.

The Board **ADOPTED** a motion to change the fee schedule from \$40 to \$60 on the escrow transfer fee.

The Board **ADOPTED** a motion to have a one-time special assessment of \$3100 to be devoted to re-roofing with Northgate shingles and replacing all of the decks with trex style decking and to sign the claim form with Certainteed. The special assessment will be due Feb 1st.

The Board **ADOPTED** a motion to accept the 2020 budget with keeping the monthly assessment to be \$150/month per owner.

The meeting adjourned at 1:44pm.